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**From:** Almodovar, Lisa [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A482F8BE961A41EB8D149B40F7CB8F4B-LALMOD02]  
**Sent:** 4/5/2018 8:16:05 PM  
**To:** Nathalie Daoust [ndaoust@cec.org]  
**CC:** Liliana Paz Miller [lpMiller@cec.org]; Troche, Luis [Troche.Luis@epa.gov]  
**Subject:** RE: Venues and menus

Nathalie,

We are working on this but would like to get a bit of more information on the contracts:

Can you describe each contract and the amount of each? Is the suites and the mansion the only ones that EPA will be paying for?

I need to first figure out the how they will be funded and then I can tell you who will sign.

Lisa

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**From:** Nathalie Daoust [mailto:ndaoust@cec.org]  
**Sent:** Thursday, April 05, 2018 2:38 PM  
**To:** Almodovar, Lisa <Almodovar.Lisa@epa.gov>  
**Cc:** Liliana Paz Miller <lpMiller@cec.org>; Troche, Luis <Troche.Luis@epa.gov>  
**Subject:** FW: Venues and menus

Hi Lisa,

Before Liliana embarks on getting contracts drafted with the different venues, can you please confirm who will be the signatory at EPA for both the Suite and Governor's mansion, as well as their complete address?

Thanks,

Nathalie

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**From:** Troche, Luis [mailto:Troche.Luis@epa.gov]  
**Sent:** Tuesday, April 3, 2018 3:43 PM  
**To:** Liliana Paz Miller; Nathalie Daoust; Bordas Cusco, Agusti (NRCan/RNCan); cintia amezcua (cintia.amezcua@semarnat.gob.mx)  
**Cc:** Hong, Nadtya  
**Subject:** Venues and menus

Dear Liliana! and Agusti y Cintia on items 1 + 2.

1. Suite at ballpark- although delegation will be Minister +3, we want to reserve the option to fit up to 25. Can we please get a draft contract, with food & drinks - the menu option that includes (pulled pork, brisket, buns, mac & cheese, coleslaw baked beans) and add a package of beverages. Agusti/Cintia-- can you please advise if in the Ministers + 3 group there are dietary restrictions and also beverage preferences (non-alcoholic, beer, wine?) This will help Liliana sort this out for me.
2. Budweiser Deck - Lets get a draft contract with the BBQ package, and additional beverages as you see appropriate given you know how these events flow. Ditto consideration for dietary restrictions in general.

3. Governor's mansion - can we get a draft contract planning to get the delegations to select the food item in advance, so that I can send it to our contracts office.

Thanks.

*Luis Troche*

Senior Advisor for North American Affairs

CEC General Standing Committee

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